

### 3.2 Project Annual Work Plan 2013/2014

EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	Quarterly implementation			RESPONSIBLE PARTY Implementing Partner	PLANNED BUDGET	
		Q1-Q2	Q3	Q4		Funding Source	Amount in USD
<b>Output 1: Cabinet Secretariat and Reform Coordination Unit institutional and functional capacity enhanced.</b> Baseline: Vision 2025, FYDP and MIKUKUTA II contain specific targets and indicators on policy development and management. Policy reforms have gradually institutionalized for better reform review and coordination.  Targets: (i) Government Policy Centre strengthened and effectively functioning (ii) Long Term systems for better policy development, coordination, and management  Indicators: Level of policy coordination, clear systems, mandates and responsibilities in place,	1.1 Design and establish Monitoring and Evaluation Framework for Cabinet Secretariat as a working framework for M&E Committee.	X	X	X	CS	UNDP	40,000
	1.2 Better articulation of objectives, roles, responsibilities and functions of Reform coordination Unit	X	X	X	CS & RCU	UNDP	10,000
	1.3 Establish an equipped policy and communication resource centre at Cabinet Secretariat with ICT, databank, policy analytical tool, hardware, software, vehicle, and trained staff.	X	X	X	CS & RCU	UNDP	35,000
	1.4 Establish learning programme for reform and change management for senior government officials.	X	X	X	CS & RCU,	UNDP	35,000
	1.5 Conduct & finalize assessment of the implementation of Tanzanian Public Sector Reforms and sector-wide interventions.	X	X	X	RCU	UNDP	40,000
<b>Output 2: Evidence Policy Approach Institutionalized at the center of Government (CS &amp; RCU).</b>  Baseline: Public administration policy of FYDP & MIKUKUTA II  Targets: Evidence-based knowledge inform policy formulation and management  Indicators: effective knowledge management system in place, evidence-based policy applied, a level of	2.1. CS and RCU undertake policy coherence studies and review on regular basis (within and among sectors, reforms, etc.); including developing policy analytical tool.	X	X	X	CS & RCU	UNDP	40,000
	2.2. engage academic and research institutions with the interface between research and the utilization of evidence-based knowledge for policy formulation and development in general;	X	X	X	CS	UNDP	10,000

<p>Baseline: MKUKUTA II &amp; FYDP contains specific targets and indicators on human development and skill set.</p> <p>Targets: Performance-driven and reward systems in place, improved consultative process</p> <p>Indicators: level of inclusion, skill set developed and applied, training program in place</p>	5.2. Develop and implement learning and exchange programs through South-South Cooperation		x	x	x	CS	UNDP	working meetings, consultations, Training	25,000
	5.3. Conduct need assessment both short and long term for effective functionalism of institutions/units deal with policy at Government Center MDAs, and LGAs;		x	x	x	CS	UNDP	Consultants, working sessions	30,000
	<ul style="list-style-type: none"> <li>Technical and Policy Advisory Services</li> </ul>		x	x	x	CS & RCU	UNDP	Advisory services	30,000
	<ul style="list-style-type: none"> <li>Project Communication; monitoring visits, KM- Annual project reports;</li> </ul>		x	x	x	CS/UNDP	UNDP	DSA, meetings, travel, communication	7,500
	Project reports, meetings & Travel		x	x	x	CS/UNDP	UNDP	Travel, meetings	7,500
TOTAL									
595,000									